



## CALL FOR PRESENTATIONS 2024 FALL WORKSHOP

Interested in helping your colleagues develop new skills or learn about new topics?

Planning is underway for the 2024 Virtual Fall Workshop, to be held on **Thursday, November 14, 2024, from 8:00am-5:00pm**. You are invited to submit a proposal (or proposals) for an educational session presentation. The call for Presenters is available [here](#). This year, FAPPO will be receiving speaker presentation proposals through our FAPPO website. You will see the requested content is informal and the submittal process is simple. **The deadline to submit proposals, bio, and summary is August 30, 2024.**

Workshops may be designed as mini-courses, panel discussions, highly interactive conversations, or other formats. Innovative approaches are welcome.

Topics regarding why you fell in love with the fundamentals and/or advancements made within the Procurement Profession are also greatly anticipated.

Topics for presentation should motivate, educate, and challenge our members. Every presenter is invited to share experience, expertise, knowledge, and transferable capabilities with colleagues to offer solutions for future success.

Presentations should have high interest, quality content, and delivery design. The length of presentations will be determined by the scheduling requirements. The Fall Workshop will be in the traditional general and breakout session formats.

**Presenters must submit their final presentations in pdf format to the Program Chair no later than September 27, 2024.** This deadline is crucial to ensure proper material format and allow sufficient time for FAPPO to upload the presentations online for members to download before the Fall Workshop. FAPPO will finalize the program soon, so don't delay!

Thank you for considering the opportunity to educate and energize our FAPPO membership with an informative and engaging presentation. We look forward to hearing back from you. Should you have any questions, contact the FAPPO Fall Conference Chair, Katrina House, NIGP-CPP, CPPB, PPA by email at: [Katrina.House@tampagov.net](mailto:Katrina.House@tampagov.net)

FAPPO issues this call for Presentation of Speakers for our Annual Fall Workshop which will be held virtually, Thursday, November 14, 2024, from 8:00am until 5:00pm. The Fall Workshop Theme is **"Falling in Love with Procurement All Over Again"**. FAPPO invites those interested in presenting a session to submit a presentation proposal, and you may submit multiple presentations.

### Education Program Information

Presentations will cover the knowledge and skill of established procurement professionals and lay a foundation for emerging leader in the field of Procurement. Topics might include Negotiation Strategies in Procurement, Ethical Sourcing and Sustainability in Procurement, The Advancements of Artificial Intelligence, Advancements in the use of eProcurement, Public Procurement and Transparency in Contracts, the development and retention of procurement professionals and more!

**Sessions Options:**

Breakout Sessions (Track A and Track B) Times-Maxed at 50 minutes each.

General Sessions-Maxed at 90 minutes (combination of shorter presentations with others in a single session will be considered).

FAPPO educational sessions are for the education of the Procurement Professional and as such must be noncommercial in content and delivery. When developing your proposal submission, make sure the content is informative, relevant, with clear and immediate application to the learner's work. Be sure the content corresponds with the applications for the job.

The FAPPO submission process is competitive. The Program Committee will review and evaluate each proposal and make recommendations for final selection.

**Proposal Submission Instructions**

**Please review the information below to ensure successful submission of your proposal.**

1. Start your proposal by selecting "Start Submission."
2. You will be prompted to Log in.
3. Complete all parts of the application.
4. You can make changes up until you select "Submit".
5. All submitters will receive an email notification that the submitted proposal has been accepted or declined after September 13, 2024.
6. You may submit up to three (3) proposals per individual. Important Note: Individuals may present no more than 3 sessions. If you are presenting in another session as a co-presenter or panelist, that session does not count towards the 3-session limit per individual.

**Benefits of Presenting:**

- Recertification credit may be granted in accordance with the certifying organization's Guidelines.
- No Travel or additional expense
- Presentation given from your location.

Presenters may be requested to interview with the Fall Workshop Chair.

Questions?

Contact [Katrina.House@TampaGov.net](mailto:Katrina.House@TampaGov.net)

Fall Workshop Program Chair