

Achievement of Excellence in Procurement

Promoting the Value of Public Procurement

In Procurement®

The AEP® Award

The AEP Award was created to:

- Recognize organizational excellence in public procurement
- Encourage continuous improvement
- Provide benchmarks for measuring excellence
- Promote importance of the public procurement function

Your Procurement Department

- Adheres to principles of ethics and integrity
- Encourages equity
- Promotes transparency
- Initiates innovation
- Supports continuous improvement
- Operates efficiently and effectively
- Advances the organization

Who Needs to Know (how great you are!)

- Elected Officials
- Organization's Leadership
- Department Management
- Constituents you serve
- Organization's Employees



How You Tell Them



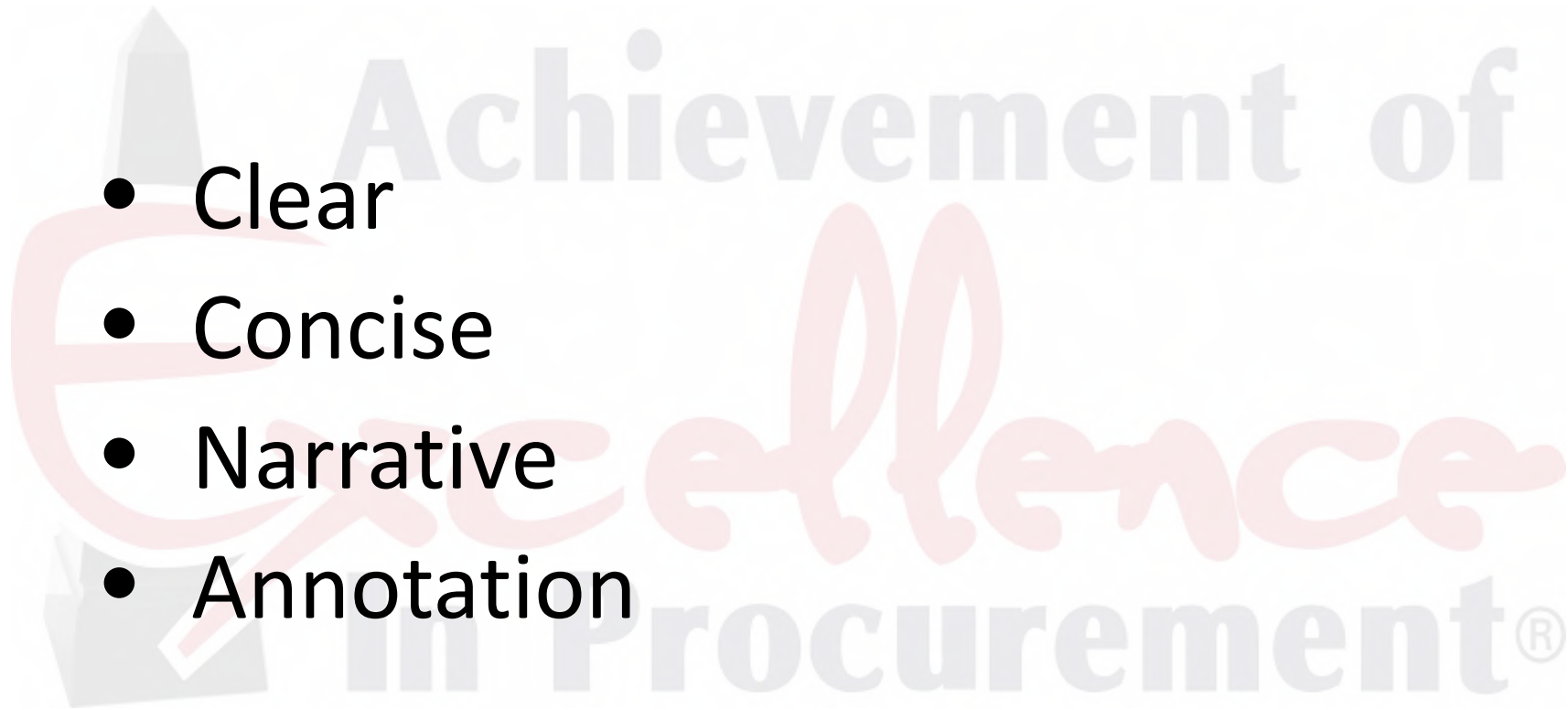
Comprehensive Measurement

The AEP Award criteria evaluate:

- **Innovation**
Strategic planning, sustainable procurement
- **Professionalism**
Ethics, certification, education, training
- **Productivity**
Performance measures, customer service
- **eProcurement**
End to end paperless procurement
- **Leadership**
Enriching procurement professionals

What Makes a Good Application?

- Clear
- Concise
- Narrative
- Annotation



Evaluation and Scoring

- All criteria are pass/fail
- Each criterion has a possible point value of 5 or 10 points
- Applications can be self-scored before submitted
- A successful entry will have a minimum points total of 100 out of 200

Evaluation

SELF-SCORING WORKSHEET

Part III – Criteria		POINTS	SELF-SCORE
1.	Procurement Ethics Standards	5	
2.	Electronic Procurement Manual	5	
3.	Professional Development Program	10	
4a.	Internal Department Customer Service Survey	5	
4b.	External Vendor Customer Service Survey	5	
4c.	Internal Customer Department Training	5	
4d.	Formal Vendor Training	5	
4e.	Performance Measures	10	
5.	Centralized Procurement Authority	10	
6.	Organizational Structure	5	
7a.	<i>Electronic Sourcing</i>	10	
7b.	<i>Internal Procurement Automation</i>	10	
7c.	<i>Electronic Evaluations and Automated Scorecard</i>	10	
8a.	P-Card System / Electronic P-Card Manual	5	
8b.	Comprehensive P-Card Program Audit or Certification	5	
9.	Use of Term/Requirements Contracts	5	
10a.	Certification/Chief Procurement Official	10	
10b.	Certification/Professional Staff	10	
11a.	Education/Chief Procurement Official	5	
11b.	Education/Professional Staff	5	
12.	Association Leadership Position	10	
13.	Presenter/Panel Member/Author	10	
14.	Adoption of Best Value Procurement Method	10	
15a.	Sustainable Procurement Policy/Program	5	
15b.	Sustainable Procurement Best Practices	5	
16.	Cooperative Procurement Strategy	5	
17.	Contract Award Authority	5	
18.	Continued Pursuit of Excellence	10	
TOTAL POINTS ACHIEVED		200	

Procurement Elite

194 successful applicants in 2023

- 67 Cities
- 45 Counties
- 25 School Districts
- 25 Special Districts
- 17 Higher Education Institutions
- 5 State or Provincial Agencies
- 10 Others

Program Sponsors

- California Association of Public Procurement Officials
- Canadian Public Procurement Council
- Florida Association of Public Procurement Officials
- Government Finance Officers Association
- National Association of Educational Procurement
- NIGP: The Institute for Public Procurement®
- Texas Public Purchasing Association

Help is Available!

- Model Submittals
- Mentors
- Your FAPPO Reps
 - Mark Raiford, City of Lakeland
 - Barbara Grilli, Tampa International Airport
- Me – aep@npiconnection.org



Questions?



Contact:

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