



CALL FOR PRESENTATIONS - 2023 ANNUAL CONFERENCE

Imagine the Possibilities

Strategies for the Future; Learning from the Past

FAPPO is seeking proposals for presentations for the 56th Annual Conference and Tradeshow to be held live at Disney’s Coronado Springs Resort in Orlando Florida, May 21-24, 2023. FAPPO draws leaders, decision makers and innovators from every area of the procurement field. Consider an opportunity to share your perspectives and contribute to the wealth of knowledge at the 2023 FAPPO Conference. Join a premier cadre of session presenters, offering new ideas, technical knowledge, best practices, practical advice, and solution overviews to other procurement professionals. **The deadline to submit draft proposals to the Program is December 9, 2022.**

Presentation topics should target Florida related topics, be relevant and of interest to our Florida members while providing quality content and delivery. Presentations may be fifty-five (55) or eighty-five (85) minutes in length. Presentations should motivate, educate, and challenge attendees.

REVIEW PROCESS

The final conference program shall be determined by the FAPPO Officers, considering several factors including overall quality, the topic fit with respect to 2023 Conference theme, and the coverage of the topic in other workshops submitted.

The Vice President or Program Chair will notify all presenters no later than January 23, 2023, of the outcome of the evaluation and selection.

Presenters will be required to submit their **final presentations in PDF format** to the FAPPO Vice President no later than **February 20, 2023**. This deadline is crucial to ensure time for final review by FAPPO and to upload presentations to the virtual software platform.

To be completed by FAPPO:

| Topic | Recommended | Approved |
|-------|-------------|----------|
| A. | | |
| B. | | |
| C. | | |



PROPOSAL SUBMISSION GUIDELINES

In addition to the submission application form, include a separate page with the information below:

- Proposed duration of the workshop – fifty-five (55) or eighty-five (85) minutes.
- How the proposed workshop is a good match for the FAPPO 2023 Annual Conference.
- A description of the workshop content (< 200 words).
- If the workshop has been presented at other conferences and events in the past year, identify the host organization, location and provide the date presented.
- A short bio of the presenter(s) (<150 words).
- A recent business 'head shot' photo of presenter(s) in .jpeg format.
- Presentation (or Presenter) References (Previous organization (s) to whom you have presented including contact info.
- Presentation handouts to be provided to attendees (if applicable).
- Proposed fee, in-kind compensation, or expense reimbursement request if any.
- Equipment or supply requests (FAPPO provides a projector, screen, and microphone).

SUBMIT YOUR PROPOSALS VIA EMAIL TO:

Chris Coghill

Program Conference Chair

Chris.coghill@groveland-fl.gov

with a copy to

Jennifer Hyde

FAPPO Secretary

jhyde@ircgov.com



CONFERENCE PRESENTATION APPLICATION

Entity: _____

Presenter Name(s): _____

Phone: (____) _____

Email: _____

| Topic / Title/ Objectives (3) | Workshop Tracks 1 - Foundational 2 - Communication/Engagement 3 - Emerging Trends 4 - Leadership | |
|-------------------------------|--|----------------------------|
| A. | 1 <input type="checkbox"/> | 2 <input type="checkbox"/> |
| | 3 <input type="checkbox"/> | 4 <input type="checkbox"/> |
| B. | 1 <input type="checkbox"/> | 2 <input type="checkbox"/> |
| | 3 <input type="checkbox"/> | 4 <input type="checkbox"/> |
| C. | 1 <input type="checkbox"/> | 2 <input type="checkbox"/> |
| | 3 <input type="checkbox"/> | 4 <input type="checkbox"/> |

EXAMPLES OF TOPICS FOR EACH TRACK

| | |
|------------------------------|---|
| 1 - Foundational | Tactical/Operational Tasks, Legislation, Statutory Requirements, Customer Service, Professional Development |
| 2 - Communication/Engagement | Navigating Change, Expanding Influence, Multi-media Communications, Emotional Intelligence |
| 3 - Emerging Trends | Technology/Artificial Intelligence, Processes, Services, Community Service |
| 4 – Leadership | Staff Development, Marketing, HR Law, Talent Recruitment/Retention, Performance Benchmarking |