



CALL FOR PRESENTATIONS - 2022 ANNUAL CONFERENCE

“Stronger Together – Procuring in a Whole New World”

FAPPO is seeking proposals for presentations for the 55th Annual Conference and Tradeshow to be held live at the Rosen Centre, Orlando, May 22-25, 2022. FAPPO draws leaders, decision makers and innovators from every area of the procurement field. Consider an opportunity to share your perspectives, and contribute to the wealth of knowledge at the 2022 FAPPO Conference. Join a premier cadre of session presenters, offering new ideas, technical knowledge, best practices, practical advice and solution overviews to other procurement professionals. **The deadline to submit draft proposals is December 15, 2021.**

Presentation topics should be relevant, of high interest to members, with quality content and delivery design. Presentations may be up to 60 minutes in length. Presentation should motivate, educate and challenge.

Presenters will be required to submit their **final presentations in PDF format** to the FAPPO Vice President no later than **February 18, 2022**. This deadline is crucial to ensure time for final review by FAPPO and to upload presentations to the virtual software platform.

PROPOSAL SUBMISSION GUIDELINES

In addition to the submission application form, include a separate page with the information below:

- Proposed duration of the workshop – up to 1 hour.
- Explanation of why the proposed workshop is a good match for the FAPPO 2022 Annual Conference.
- A description of the workshop content (< 200 words).
- If the workshop has been presented at other conferences and events in the past year, identify the host organization, location and provide the date presented.
- A short bio of the presenter(s) (<150 words).
- A recent business ‘head shot’ photo of presenter(s) in .jpeg format.
- Presentation (or Presenter) References (Previous organization (s) to whom you have presented& contact info.
- Presentation handouts to be provided to attendees (if applicable).
- Proposed fee, in-kind compensation, or expense reimbursement request if any.
- Equipment or supply requests (FAPPO provides a project, screen, and microphone).



CONFERENCE PRESENTATION APPLICATION

Entity: _____

Presenter Name(s): _____

Phone: (____) _____

Email: _____

Topic / Title/ Objectives (3)	Workshop Tracks 1 - Foundational 2 - Communication/Engagement 3 - Emerging Trends 4 - Leadership
A.	<div>1 <input type="checkbox"/> 2 <input type="checkbox"/></div> <div>3 <input type="checkbox"/> 4 <input type="checkbox"/></div>
B.	<div>1 <input type="checkbox"/> 2 <input type="checkbox"/></div> <div>3 <input type="checkbox"/> 4 <input type="checkbox"/></div>
C.	<div>1 <input type="checkbox"/> 2 <input type="checkbox"/></div> <div>3 <input type="checkbox"/> 4 <input type="checkbox"/></div>

EXAMPLES OF TOPICS FOR EACH TRACK

1 - Foundational	Tactical/Operational Tasks, Legislation, Statutory Requirements, Customer Service, Professional Development
2 - Communication/Engagement	Navigating Change, Expanding Influence, Multi-media Communications, Emotional Intelligence
3 - Emerging Trends	Technology/Artificial Intelligence, Processes, Services, Community Service
4 – Leadership	Staff Development, Marketing, HR Law, Talent Recruitment/Retention, Performance Benchmarking



REVIEW PROCESS

The final conference program shall be determined by the FAPPO Officers, taking into account several factors including overall quality, the topic fit with respect to 2022 Conference theme, and the coverage of the topic in other workshops submitted.

The Vice President will notify all presenters no later than February 19, 2022 of the outcome of the evaluation and selection.

SUBMIT YOUR PROPOSALS VIA EMAIL TO:
Mark Shuman, CPPO, CPPB,
FAPPO Vice President:
shumanma@pcsb.org

To be completed by FAPPO:

Topic	Recommended	Approved
A.		
B.		
C.		